

Simplifi Portal Housekeeping

In effort to keep your routers organized and clean in the Simplifi portal, below are some best practices to update each device that is deployed in the field.

sim	nplifi									(GMT-06:00) America	ı/Chicago 🕐 🖪
E.	Routers 🔳 List 🛛 🕅	Map Organizations 🗸	Failover 🗸 Router	Status 🖌 Line Status 🖌						Q Search IMEIs, Global Identifi	cation 🕒 Export
	Route	rs Status		Failover			Connection Type			Model	
Voicelink Eaptive Portal Users Users	© Convected		A After A Anter A Ante			e 100 db e Criste			= 80402L-4F-11		
	IMEI	Router Status	Model	Global Identification	Firmware	Failover	Cell Operator	Band	Managed By	Organization	Line Status
	866834045848996	op Disconnected	BS6425L-AF-11	My Simplifi-8996	2.7.0	⊃¢ Unavailable		LTE-13		🙏 Bongo Technol	🖷 Unavailable
	866834045839987	dp Disconnected	BS6425L-AF-11	My Simplifi-9987	2.7.0	># Unavailable		LTE-4		🙏 Bongo Technol	🖷 Unavailable
	866834045808875	dp Disconnected	BS6425L-AF-11	My Simplifi-8875	2.7.0	c‡ Unavailable		LTE-12		🙏 Bongo Technol	🌩 Unavailable
	866834045854218	dp Disconnected	BS6425L-AF-11	My Simplifi-4218	2.7.0	># Unavailable	-	LTE-13		🙏 Bongo Technol	👎 Unavailable
	866834045820862	dp Disconnected	BS6425L-AF-11	My Simplifi-0862	2.7.0	c Unavailable		LTE-13		🙏 Bongo Technol	🌵 Unavailable
	866834045856007	do Disconnected	BS6425L-AF-11	My Simplifi-6007	2.7.0	># Unavailable		LTE-13		🙏 Bongo Technol	🌩 Unavailable
	866834045819575 866834045819575	dp Disconnected	BS6425L-AF-11	My Simplifi-9575	2.7.0	># Unavailable		LTE-2		🙏 Bongo Technol	🁎 Unavailable
	866834045843955	do Disconnected	BS6425L-AF-11	My Simplifi-3955	2.7.0	⊃‡ Unavailable		LTE-12		🙏 Bongo Technol	🌩 Unavailable
	866834045852477 866834045852477	dp Disconnected	BS6425L-AF-11	My Simplifi-2477	2.7.0	># Unavailable		LTE-13		式。Bongo Technol	🌵 Unavailable

1.) Login to your Simplifi portal:

2.) In the top left-hand corner of the screen, search for the IMEI of the device you're working with



3.) Once found, click the IMEI of the device as shown below:

Router Status	Model
⇔ Disconnected	BS6425L-AF-11
	Router Status

4.) First thing we want to update is the "name" of the device. It is recommended you're listing the person or business name of where the unit is deployed. Press the pencil and input your info: Basic Information

outer Information
lobal Identification
ostname
outer Status
rmware Version
egistration
Unknown History

- 5.) Next up will be assigning who is managing this device. Under the "Advanced Information" tab, you'll find 3 different pencils you can update.
 - a. *'Organization'* would be which division within your business that is managing the device.
 - b. 'Managed by' would be if there is a single individual who handles this account. You do NOT need to update this if multiple people will be looking over the device.
 - c. *'Notification Email'* would be if the unit has issues, who should be notified of that happening.

Primary WiFi		Guest WiFi		Notification Er	nail	4
WIFI Kame (SDD) Mode Band Channel Encryption WIFI Password			C		No Data	
Organization	~	Connected Devices				
Managed By	•			C		

After updating the 4 items total above, you've successfully completed all necessary housekeeping tasks.